

# Jefrey Hamilton

Jefrey Grant Hamilton • call: 817.797.8611 • write: jefrey@jefreygdesigns.com

## PROFESSIONAL EXPERIENCE

**Black Fly Design House** March 2005 - Current Miami, FL  
Creative Project Manager

- manager of several large ongoing projects
- communicate with both customers and programmers
- work on web projects that are programmed in Java and PHP
- responsible for all work out of the visual design department
- conduct press checks for all printed items
- coordinate office meetings with staff and clients

**Visual Impact** April 2000 - January 2005 Flower Mound, TX  
Production Manager

- contributed to design and layout for large clients
- satisfied customer and printer needs and provided customer service
- responsible for the final check on projects going to press
- created plate change outs as necessary
- provided set designs for in-house studio photographer
- maintained and updated Visual Impact's interactive database

## SKILLS

- computer skills with both Macintosh (OS X) and PC (Windows XP)
- 10 years experience with Photoshop, Illustrator, InDesign, QuarkXPress, and more
- skilled in web design with HTML, CSS/XHTML, XML/XSLT and JavaScript
- 7 years experience with Dreamweaver, PageMaker and FrontPage
- knowledge of Flash, Fireworks, and other web development programs
- proficient in photography as well as set design
- highly organized with the ability to manage multiple projects and meet deadlines

## EDUCATION

The Art Institute of Dallas, Dallas, TX  
Associate of Applied Arts Degree - Graphic Design (emphasis in Advertising)  
3.7 GPA  
Received Student Achievement Award and graduated with Honors

## PORTFOLIO AND REFERENCES

Digital Portfolio can be found at: [www.jefreygdesigns.com](http://www.jefreygdesigns.com)  
References available upon request